

## Step by Step Directions:

1. Go to the home page of [Springwater-pres.org](http://Springwater-pres.org)
2. See the Amazon.com picture in the upper left corner?
3. Type what you are looking for in the box above the picture.
4. Click the "GO" button.
5. You will find yourself on the amazon.com web site.
6. The search functions are all near the top of the page, and you can specify a category in the drop-down box.
7. Then you can also type a short description of the item you are looking for.
8. Click on "GO" button.
9. You can continue to search for your item until you decide what to buy
10. There will be links you can follow to more information, pictures of the product, New and used are usually both available, shipping information, etc.
11. Once you have decided which one you want, you can click to add it to your electronic shopping cart. You can also add it to a "wish list" so you can find it when you are ready to buy.
12. If you are ready to buy, Amazon will ask for your information, including your credit card numbers, shipping address, etc. **DO NOT WORRY**, www.amazon.com takes every possible step to keep your information secure.
13. It's easy to give them all the information they need.
14. Click "buy" or cancel now.
15. You are done! Now you can go on to other things, knowing that your item is being processed and shipped.

Got Questions?

Call Kathy Scott: 503.630.4739 or Rick Parfrey: 503.638.0109

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